

THE GOVERNING BODY OF FAIRFIELD SCHOOL

Minutes of a meeting of the Governing Body held at 6.00 pm at the school on Tuesday, 2nd May 2017.

PRESENT

Mr A Pruchniewicz (Chair), Ms K Jameson, Ms D Johns, Mr M Neild, Mr J Page, Ms J Thompson.

In Attendance

Mr D Rhodes (Minute Clerk)
Ms B Brooks (Deputy Head Teacher)
Mr R Robinson (Senior Leadership Team)
Ms J Tate (National Leader in Education)
Mr S Walsh (Business Manager)

2332. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST.

There were no formal apologies for absence.

RESOLVED: That the absences be without consent.

There were no declarations of Interest.

2333. NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS

There were no items to be addressed under any other business.

2334. REPRESENTATION

Nominations were still sought for an additional co-opted governor with the necessary attributes to offer to the governing body.

2335. APPOINTMENT OF VICE CHAIRMAN

RESOLVED: (i) That the term of office of the Vice-Chair be for a period of one year.

(ii) That Mr M Neild be appointed as Vice-Chairman.

2336. CONSTITUTION OF COMMITTEES AND GOVERNORS WITH SPECIAL RESPONSIBILITIES

(a) Membership

RESOLVED: That Membership of Committees be as follows:

Resources Committee

Mr A Pruchniewicz (Chair)
Ms Bev Brooks
Mr G Denison

Ms K Jameson
 Ms D Johns
 Mr M Neild
 Mr J Page
 Ms J Tate
 Ms R Thackray
 Ms J Thompson
 Mr S Walsh

Standards and Effectiveness Committee

Ms J Thompson (Chair)
 Mrs R Baker
 Ms B Brooks
 Ms K Jameson
 Mr J Page
 Mr R Robinson (Observer)

(b) Specific Responsibilities

Governor Training Contact	Mr S Walsh
Looked After Children	Ms D Johns
Child Protection/Safeguarding	Ms D Johns
Early Years	Mr G Denison
Health and Safety	Mr M Neild (Staff Link: Mr S Walsh)
Teaching and Learning	All Governors

- (c) The level of expenditure up to which the Head Teacher can authorise without referral to the Resources Committee be set at £10,000.

2337. MINUTES OF THE MEETING HELD ON 14 MARCH 2017

The minutes of the meeting held on 14 March 2017 had been distributed to Governors prior to the meeting.

RESOLVED: That the minutes of the meeting held on 14 March 2017 be signed as a true and correct record.

2338. MATTERS ARISING

There were no matters arising from the minutes.

2339. REPORTS FROM COMMITTEES

Resources Committee: 14 February 2017

The School Business Manager presented to Governors his written report, previously circulated, which had been discussed in detail earlier at the meeting of the Resources Committee held immediately prior to this meeting.

The report examined the outturn figures for 2016/17, errors in pupil banding with an impact on funding, areas of spending, proposed savings and interest charged by the bank. The figures had been approved by Kirklees Finance, with a likely projected deficit for 2017/18 of £750k.

The Acting Head Teacher and Chairman of Governors were requested to sign off the budget on the appropriate B3 document.

RESOLVED: That the Chair and Head Teacher be authorised to sign the B3 financial document.

2340. REPORT OF ACTING HEAD TEACHER

The Acting Head Teacher's written report had been circulated prior to the meeting. The report examined in detail the following elements:

(a) Safeguarding

All staff were in the process of receiving training in PREVENT.

(b) Attendance

Attendance had improved in the current year.

Q. The figures for attendance are an average, would it be possible for these to be given in greater detail, since a single child with excessive absences would skew the figures.

A. The Acting Head agreed that this could be done in future reports.

(c) Events

Events for the remainder of the year were noted.

(d) Deputy Head Teacher Post

Interviews for the Deputy Head position would take place during the week commencing 8 May. Applications from teachers interested in the championing Multi-Sensory Impairment provision were also progressing.

The Chair requested that in future the Acting Head Teacher's report be submitted as the SLT report, in view of the contributions by the Senior Leadership Team.

2341. FINANCIAL MANAGEMENT AND MONITORING

Governors expressed concerns about the financial deficit. It was necessary for the matter to be addressed, and in order to do so it would be necessary to undertake a number of high level meetings with Local Authority Senior Officers.

It was agreed that high level discussions be arranged, and that Governors be kept abreast of developments.

2342. BUDGET 2017-2018

The budget had been discussed as part of the Resources Committee report (Minute 2339 above refers).

2343. SAFEGUARDING

The Chair and Ms D Johns would be attending the appropriate Safeguarding training.

2344. SPENBOROUGH TRUST

The Acting Head Teacher gave details of the meeting of the Spenborough Trust held on 2 May 2017. Although much of the meeting's business was the complexities and legal issues of the formation of a Multi Academy Trust, there had been the involvement of Kim Leadbeater (sister of Jo Cox) with regard to a National Awareness Campaign for Community Inclusion (The Great Get Together). This had proved worthwhile and he would forward the relevant information to Governors.

2345. GOVERNOR TRAINING AND VISITS

Details of governor training had been circulated by the School Business Manager.

It was also important for any visits to school by Governors to be appropriately logged, and such documentation be available for OFSTED inspection.

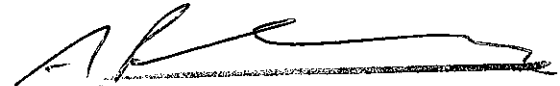
2346. DATES OF FUTURE MEETINGS

RESOLVED: That the next meeting be held on Tuesday, 27th June 2017, and that the setting of future dates be added as an agenda item.

2347. AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY

RESOLVED: That no part of the agenda, minutes or related papers be excluded from the copy to be made available at the school, in accordance with the freedom of information act.

The meeting closed at 7.00 pm


Chair
Date 4/7/17