

INTRODUCTION TO THE ASSESSMENT

Fairfield School
White Lee Road
Batley
WF17 8AS
UK



| | | | |
|---------------------|----------------|----------------|-------------------------|
| Departments: | Schools (1) | Building PIN: | 9147518 |
| Date of Audit: | 15/4/2019 | Building Type: | Teaching Establishments |
| Name of Auditor: | Graham Millett | Audit No: | 100020 |
| Re-inspection Date: | 15/4/2021 | Client: | Pinnacle PSG |
| Published Date: | 15/5/2019 | Site Contact: | Graham Holroyd |

A fire risk assessment has been conducted on the behalf of Fairfield School by Riskmonitor. The assessment has been carried out in order to assist the responsible person to comply with the requirements of the Fire Safety Order 2005. The risk assessment takes into account the :-

- The potential ignition sources found in the building and any control measures in place.
- How any outbreak of fire is likely to develop, taking into account the geometry of the building, the level of compartmentation and the degree of fire loading.
- The effect any fire may have on 'relevant persons' and the degree of inbuilt safety measures designed to keep the people safe during the evacuation phase.

The Fire Safety Order 2005 places a duty on the employer to :-

- Provide employees with comprehensive information on the risks identified in this risk assessment together with the preventative and protective measures in place to deal with that risk.
- Provide the parent/guardian of any children employed information on the risks identified in this risk assessment together with the preventative and protective measures in place to protect that child.¹
- Liaise with the landlord, if the building is in multiple occupation, to share the outcomes of the risk assessment to ensure there is synergy with other risk assessments.²

The report includes a full action plan for matters that require improvement and where appropriate periods are recommended within which the works should be completed.

The risk assessment should be made available for inspection by an authorised person of any Local Authority Fire Brigade and should be reviewed:

- Following a change of work practice.
- Following a significant change in occupancy levels.
- Following any structural or material change to the premises or processes conducted.
- Following any change in the fire precautions in the premises.
- Following any near miss or fire incident.

Appendix 2 of the Guidance Notes details the standards and guidance used in the drafting of this Fire Risk Assessment.

¹Appendix 1 of the Guidance Notes offers an example letter which may be used to correspond with parents/guardians.

²Appendix 1 of the Guidance Notes offers an example letter which may be used to correspond with landlords.

PREMISES PROFILE FOR FIRE

Fairfield School
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MODERATE RISK



90 DAY NOTICE

| | | | |
|---------------------|-----------------------|----------------|--------------------------------|
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RISK RATING

Every defect or non-compliance contributes towards your overall risk value. For simplicity the assessment uses a traffic light system :-

Green - Minimal risk Amber - Moderate risk Red - Substantial risk Override red - Intolerable risk
 Your building is currently, **AMBER - MODERATE RISK**

SITE DESCRIPTION

A single storey building of steel frame construction, it has brick and glazed external walls, brick/block/plaster internal walls, concrete floors and shallow pitched panel roofs. The site is secured by a boundary fence.

PREVIOUS HISTORY OF FIRE INCIDENCE

None.

PREMISES DETAILS

| | |
|-------------------------------------|--------------------|
| Floors in Building | 1 |
| Floors Occupied by Client | 1 |
| Maximum Number of Staff | 152 |
| Floor Area (Audited) m ² | 3257 (3257) |
| Total Occupancy | 285 |
| Outstanding Enforcement | No |
| Notices | No |
| Occupants with Disabilities | 133 |
| Sleeping Occupants | None |
| Multi-occupied building | No |
| Alarm Type | L1 |
| Persons specifically at risk? | No |

LOG BOOK INSPECTION SUMMARY

| | Next Due Date |
|------------------------------|----------------------|
| Fire Drill | 30/12/2019 |
| Electrical Wiring Tests | 26/8/2020 |
| Heating System | 22/1/2020 |
| Fire Fighting Equipment | 28/8/2020 |
| Fire Detection and Alarm | 23/4/2020 |
| Sprinkler/Suppression System | 26/8/2020 |
| Emergency Lighting | 16/5/2020 |
| Fire Training | 9/4/2020 |
| PAT Tests | 11/8/2020 |
| Fire Engineered System | 15/4/2020 |

AUDITOR'S ADDITIONAL INFORMATION FOR FIRE

AUDITOR'S ADDITIONAL INFORMATION

The fire risk assessment carried out on April 15th 2019 and replaces the previous assessment.

Fairfield (circa 2005) provides educational provision for pupils and students aged three to 19 years with severe or profound learning difficulties and related needs.

The assessment was undertaken during the Easter break therefore the school had taken the opportunity to carry out cleaning and laying new carpets. This resulted in a number of areas having furniture etc, stored in them, that under normal circumstances would be kept clear. Some minor changes to room designation had taken place since the last assessment which has not increased the overall risk level.

Hazards

The ignition profile is consistent with that generally expected in an educational establishment.

The gas supply is channelled to the boilers in the plant room. Heating to the school is provided by low pressure hot water system. Kitchen appliances are powered gas and electricity. No high temperature cooking oil appliances are provided.

Portable appliance testing is undertaken by Fuse UK on electrical equipment that Pinnacle is responsible for.

Means of Escape

The school is provided with adequate numbers of escape doors for means of escape purposes. The storey travel distances are within defined limits and the number, disposition and width of exit routes are adequate for the occupancy. The building is divided into protected zones to assist with any evacuation.

Manually operated window openings are provided in the corridors to allow for ventilation.

Evacuation

The school is provided with an emergency evacuation plan which is well established. The student ? teacher ratio is approximately one to one with each classroom having a check-list of the action to be taken in the event of a fire.

Each teacher(s) is responsible for the pupils in their class reporting to the assembly point. All staff undertakes a role in evacuation drill and direct pupils and any visitors to the designed assembly point and then report to a designated person. All fire marshals are provided with appropriate identification clothing.

The Fire Assembly Point is located in the car park and is clearly indicated by appropriate signage.

The fire alarm is a two stage alarm with the evacuation based on zoned evacuation. This is achieved by moving the students/staff away from the affected zone to an adjacent zone. In this particular the student/staff assembly in the hall which is protected by a smoke control system.

Doors and Partitions

We have only indicated, in blue, on the drawing those doors which we consider essential to protect the means of escape, to limit compartment size and to provide protection to higher risk areas in order to reduce fire spread within the building. All doors fitted with electric security access devices operate on mains failure with a number fitted with break glass bypass switches. These doors default to the open on the actuation of the fire alarm.

All fire resisting doors are provided with the relevant signage.

Signs and Notices

The drawing accompanying this report indicates which signs should be maintained and provided.

Fire Fighting Equipment

The main priority in any fire situation is the evacuation of the pupils and students. With this in mind and the fact that the building is provided with a sprinkler system and automatic fire detection, a limited number of suitable portable fire fighting extinguishers are provided. The type and locations are indicated on the accompanying drawing to this report. Although this does not comply with the relevant standard for the provision of potable fire fighting extinguishers it is considered to be acceptable in these particular circumstances.

Fire Alarm

The fire alarm and detection system is a Category L1 with a variant to BS 5839 Pt1 see below. The automatic fire detection and alarm system is provided with a main fire alarm control panel in the entrance, smoke and heat detectors (some with combined warning devices), manual call points, powered sounders/flashing beacons and interfacing equipment. The system is an addressable type with the control panel located within the main entrance lobby.

The control panel incorporates an "auto-dial" facility which provides communication of a signal to a remote receiving centre.

The fire alarm is interfaced with other electrical systems and operation of a sprinkler flow switch.

Visual indication is by way of flashing beacons some combined with audible sounders at appropriate locations throughout the school.

The current fire alarm system, detail of which is included in the "Premises Profile" is sufficient to satisfy the

requirements of the Fire Safety Order, as detailed in Table A.1 Annex A of BS. 5839. Pt 1.

The fire alarm variant consists of manual call points operated by the use of a key linked to an adjacent chain, to prevent malicious operation of the fire alarm. The procedure regarding the use of key operated manual call points should be included in further fire safety refresher training. However, as part of any future refurbishment programmes, consideration should be given to replacing this protection system with clear plastic hinged anti-tamper covers.

Sprinkler System

A wet sprinkler system is installed throughout the school and is provided with a dedicated water supply storage tank, with a standing pressure of 3.5 bars. A fire service inlet value is provided for supplementing the water supply.

Smoke Control

A smoke control system is provided in the hall/dining area. This consists of smoke vents and manual release points.

Emergency Lighting

The school is provided with emergency lighting cover both internal areas and classrooms and external areas. The system is to BS 5266 Pt1 and is tested at regular intervals as required. A number of areas were identified where the emergency lighting appears to be defective.

Emergency escape lighting is provided within the Hall/Dining areas and in the corridors to indicate and illuminate the final exit doors.

Occupancy

The occupancy for the site is 285 persons made up of:-

Pupils 133

School staff 140 persons

Pinnacle staff 9 persons

Catering staff 3 persons

Occupancy for other uses:-

Hall/Dining area when internal walls is opened 240 persons, when divided Dining 120 and hall 60 persons.

Lightning Protection

A lightning protection network is provided installed on the roof. The system is regular inspected by an approved contractor.

Hazardous Substances

There is an amount of cleaning materials stored and used appropriately and substances for maintaining the hydrotherapy pool, within the premises. However, at this present time the quantity of hazardous substances is low and a DSEAR assessment is not necessary.

COSHH information and data safety sheets are available for inspection.

Heating and Ventilation Systems

We are assured that all heating and ventilation systems shut down on actuation of the fire alarm.

Housekeeping and Storage

Good housekeeping is fundamental to reducing risk. By controlling the presence of combustible materials and ignition sources the potential for fire to start and the possibility of deliberate ignition will be considerably reduced. Additionally it ensures that escape routes are free from obstruction allowing for escape or access for fire fighters. The potential for smoke production and fire development depends on the nature and properties of the combustible materials involved and their ease of ignition.

Regular inspection of stairwells is the key to maintaining good housekeeping standards. However policing these issues particularly in stairwells is a constant problem for those responsible for managing the building.

Obviously the unrestricted use for storage of stairwells and common areas is not desirable or acceptable. Therefore, after consultation with the building management, it may be possible to adopt one of the following two options;

1. A "zero tolerance" approach. This is the simplest policy to implement and removes all ambiguity regarding what is allowed. It is easy to police and audit and removes the risk of accidental or deliberate fire setting.
2. A "managed use". This approach takes into account the particular circumstances of the building, for example the construction materials and standards of fire protection. It may also allow storage in suitable areas or in places that will not cause an obstruction to the means of escape. To ensure this staff will need to be fully aware of the policy. There are of course advantages and disadvantages to both. The approach adopted should only be implemented following consultation with those responsible for the management of the building and the undertaking of a specific risk assessment into the particular circumstances of the building.

Emergency Access

Access to the site, for emergency vehicles is good.

AUDIT HISTORY

Fairfield School
White Lee Road
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Building PIN:
 Site Contact Name:
 Site Contact Title:
 Telephone:
 email:

9147518
Graham Holroyd
Caretaker
07540030059_01924 326103
fairfield@pinnacle-psg.com

| Audit Number | Auditor | Audit Date | Audit Type | Approx Area Audited |
|--------------|----------------|------------|----------------------------|---------------------|
| 100020 | Graham Millett | 15/4/2019 | Reassessment (Full) (Fire) | 3257 |
| 88650 | Graham Millett | 10/4/2017 | Reassessment (Full) (Fire) | 3257 |
| 79515 | Graham Millett | 26/5/2015 | Reassessment (Full) (Fire) | 3257 |
| 70332 | Graham Millett | 27/8/2013 | Initial Assessment (Fire) | 3257 |

MITIGATION AGAINST THE EFFECTS OF FIRE

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This detail will assist both you and the local authority fire brigade to mitigate the effects of fire should one occur.

| Detail | Floor | Location |
|----------------------------|--------|-----------------------|
| | | Room |
| Main Electrical Intake | Ground | LV Switch Room. |
| Main Gas Intake | Ground | Plant Room. |
| Fire Alarm Indicator Panel | Ground | Entrance Lobby. |
| Sprinkler Stop Valve | Ground | Sprinkler Pump House. |
| Fire Fighting Switches | N/A. | |

Nature and Location of Hazardous Process/Contents

| | | |
|-------------------|--------|------------------|
| Sodium Bisulphate | Ground | Pool Plant Room. |
| Calcium Chloride | Ground | Pool Plant Room. |

Nature and Location of Hazards in construction

| | | |
|-----------------|------|--|
| None specified. | None | |
|-----------------|------|--|

Nature and Location of any Business Critical Areas

| | | |
|-----------------|------|--|
| None specified. | None | |
|-----------------|------|--|

| | | |
|--|--|--|
| Fire Fighting Shafts and Risers | | |
| N/A. | | |

| | | |
|---|--|--|
| Emergency Access for Fire Service Vehicles | | |
| White Lee Road via the main car park. | | |

| | | |
|---|--|--|
| Location of Fire Hydrants | | |
| Unable to locate within the immediate vicinity. | | |

| | | |
|--|--|--|
| Location of nearest open water | | |
| Pond in Wilton Park but this is around 1.5 - 2km distant | | |

POTENTIAL FOR IGNITION PROFILE

Fairfield School
White Lee Road
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UK

UPRN:
RAMIS PIN: 9147518
Site Contact Name: Graham Holroyd
Site Contact Title: Caretaker
Telephone: 07540030059_01924 326103
email: fairfield@pinnacle-psg.com

| The following significant ignition sources were found in the premises: | | | | |
|--|---------|----------------------------------|---|--|
| Description of Material. | Present | Location | Quantity | Control Measures in Place |
| Smokers Materials | ✔ | Ground Floor, General.. | | Smoking is not permitted in the premises. Appropriate signage is in place. |
| Fixed electrical equipment | ✔ | Ground Floor, General.. | Number | Within current test period. |
| Portable electrical equipment | ✔ | Ground Floor, General.. | Number | None. Review PAT testing policy, update testing as determined appropriate via risk assessment. This action has been completed. |
| Portable electrical equipment | ✔ | Ground Floor, Cooking Bay.. | Several domestic electrical appliances. | None. Portable Appliance Testing should be undertaken by a competent person. This action has been completed. |
| Portable electrical equipment | ✔ | Ground Floor, General.. | Number. | Within current test period. Tested on 14/8/2018 by Fused UK. |
| Mains electricity supply | ✔ | Ground Floor, General.. | 1 | Within current five year test period. Inspected on 28/8/2015 by T Clarke. |
| Electrical extension leads | ✔ | Ground Floor, General.. | Number | None. Review PAT testing policy, update testing as determined appropriate via risk assessment. This action has been completed. |
| Electrical adaptors | ✘ | | | |
| Electrical heating system | ✘ | | | |
| Electric portable heating system | ✘ | | | |
| Gas heating system | ✔ | Ground Floor, General.. | Number | Within current test period. Inspected on 22/1/2019 by the PDM Team. |
| Gas heating system | ✔ | Ground Floor, General.. | 1. | None. Please make arrangements to carry out the inspection of the heating system. This action has been completed. |
| Portable gas heating appliances | ✘ | | | |
| Cooking appliances | ✔ | Ground Floor, Catering Kitchen.. | Number | Installed, serviced and maintained in accordance with the manufacturer's instructions. |
| Cooking appliances | ✔ | Ground Floor, Catering Kitchen.. | 1 | Extraction system is deep cleaned during the school holidays. |
| Hot work processes | ✘ | | | |
| Potential for deliberate ignition | ✔ | Ground Floor, External Area.. | 1 | Waste materials regularly removed and placed in suitable waste containers located in an external bin store away from the premises. |

| | | | | |
|-----------------------------------|---|-------------------------------|----|--|
| Potential for deliberate ignition | ✓ | Ground Floor, General.. | | The school main building is locked and secure outside of school hours and is within a secure gated boundary fence. |
| Open flame/equipment/processes | ✗ | | | |
| Display lighting equipment | ✗ | | | |
| Lightning | ✓ | Ground Floor, External Area.. | 25 | Within current test period. |
| Other | ✗ | | | |

Text in black infers control measures are in place.

Text in red infers control measures are required.

Text in blue infers actions taken by responsible person(s).

COMBUSTIBLE MATERIALS PROFILE

Fairfield School
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UPRN:
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Site Contact Name: Graham Holroyd
Site Contact Title: Caretaker
Telephone: 07540030059_01924 326103
email: fairfield@pinnacle-psg.com

The following significant flammable, combustible, and other dangerous materials were found in the premises:

| Description of Material. | Present | Location | Quantity | Safety Data Sheet | Control Measures in Place |
|------------------------------|---------|---------------------------------|------------------|-------------------|---|
| Flammable liquids in use | ✘ | | | | |
| Flammable liquids in storage | ✘ | | | | |
| Flammable gases in use | ✘ | | | | |
| Flammable gases in storage | ✘ | | | | |
| Combustible solids | ✔ | | | | |
| Sodium Bisulphate. | ✔ | Ground Floor, Pool Plant Room.. | Small quantities | ✔ | For use in the hydrotherapy pool by competent staff. Stored in an approved locked chemical cabinet. |
| Calcium Chloride. | ✔ | | Small quantities | ✔ | For use in the hydrotherapy pool by competent staff. Stored in an approved locked chemical cabinet. |
| Untreated hanging textiles | ✘ | | | | |
| Clothing displays | ✘ | | | | |
| Decorations | ✘ | | | | |
| Explosive atmospheres | ✘ | | | | |
| DSEAR Assessment | N/A | | | | |
| (Other) | ✘ | | | | |

Text in black infers control measures are in place.

Text in red infers control measures are required.

Text in blue infers actions taken by responsible person(s).

EMERGENCY ACTION PLAN



EXECUTIVE SUMMARY

Fairfield School
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 Site Contact Name: **Graham Holroyd**
 Site Contact Title: **Caretaker**
 Telephone: **07540030059_01924 326103**
 email: **fairfield@pinnacle-psg.com**

UPRN:
 RAMIS PIN: **9147518**
 Departments: **Schools (1)**
 Assessment No: **100020**
 Assessment Date: **15/4/2019**
 Assessor: **Graham Millett**

| Ref | Areas Assessed | STATUS |
|-----|----------------|--------|
|-----|----------------|--------|

1. HAZARDS

Identification of hazards and their removal or effective control is an integral part of a fire risk assessment. Hazards in this assessment are related to ignition sources and the presence of flammable, combustibile and other dangerous materials as defined in the Chemicals (Hazard Information and Packaging for Supply) Regulation 2002.

- | | | | |
|--------------------------|-----|--|-----|
| <input type="checkbox"/> | 1.1 | All potential ignition sources have been identified and effective control measures have been put in place. | COM |
| <input type="checkbox"/> | 1.2 | All flammable, combustibile and other dangerous substances have been identified and effective control measures put in place. | COM |

2. CONSTRUCTION

Structural fire protection is intended to ensure that the building will not collapse prematurely in a fire and that the means of escape for the occupants can be utilized without undue risk. It will not, however, necessarily avoid the material loss of the property. The structural protection is also intended to reduce the potential of fire spread from one building to another.

- | | | | |
|--------------------------|-----|--|-----|
| <input type="checkbox"/> | 2.1 | The fire resisting separating floors and or walls of the building are acceptable. | COM |
| <input type="checkbox"/> | 2.2 | There are no lifts present. | N/A |
| <input type="checkbox"/> | 2.3 | There are no shafts for hoists and services present in the building. | N/A |
| <input type="checkbox"/> | 2.4 | The surface spread of flame classifications for materials covering the walls and ceilings is acceptable. | COM |
| <input type="checkbox"/> | 2.5 | The fire separation of ancillary accommodation is acceptable. | COM |
| <input type="checkbox"/> | 2.6 | Assessment of the provision of cavity barriers is deemed not necessary at this time. | N/A |

3. MEANS OF ESCAPE

To facilitate escape it is necessary to ensure that protected escape routes are safeguarded against the ingress of smoke to regulate the distance people have to travel before they reach a storey exit or final exit.

- | | | | |
|--------------------------|------|--|-----|
| <input type="checkbox"/> | 3.1 | The travel distance to the nearest storey exit is acceptable. | COM |
| <input type="checkbox"/> | 3.2 | The number of escape routes from a room or storey is acceptable. | COM |
| <input type="checkbox"/> | 3.3 | No inner room situations present. | N/A |
| <input type="checkbox"/> | 3.4 | All corridors are provided with adequate fire resistance and facilities to allow persons to reach a storey exit safely. | COM |
| <input type="checkbox"/> | 3.5 | Premises in single occupancy. | N/A |
| <input type="checkbox"/> | 3.6 | Flat roofs do not form part of the escape route. | N/A |
| <input type="checkbox"/> | 3.7 | No accommodation stairways and or lifts are present. | N/A |
| <input type="checkbox"/> | 3.8 | No stairways were present. | N/A |
| <input type="checkbox"/> | 3.9 | External routes are acceptable and external stairways are sufficiently protected to ensure the safe escape of occupants. | COM |
| <input type="checkbox"/> | 3.10 | The arrangements for the evacuation of disabled people is considered adequate. | COM |
| <input type="checkbox"/> | 3.11 | The engineered systems are correctly installed and maintained to the appropriate standard. | COM |

4. DOORS AND PARTITIONS

Doors and partitions are one of the most important links in the chain of fire safety precautions. To ensure the safety of the occupants during an escape, some doors and partitions may need to provide a degree of fire resistance.

- | | | |
|-------|--|--------|
| ■ 4.1 | The installation and maintenance of fire resisting doorsets is unacceptable. | NONCOM |
| ■ 4.2 | All fire resisting partitions are constructed and maintained to an appropriate standard. | COM |
| ■ 4.3 | All doors on escape routes are capable of being used effectively. | COM |

5. SIGNS AND NOTICES

Research into the public comprehension of the layout and ease of finding destinations in a building has revealed significant way-finding problems. Such confusion can jeopardise peoples' ability to escape in an emergency situation. Careful attention is needed in positioning, content and presentation of all safety signs.

- | | | |
|-------|-------------------------------------|--------|
| ■ 5.1 | Signs and notices are unacceptable. | NONCOM |
|-------|-------------------------------------|--------|

6. FIRE FIGHTING EQUIPMENT

Portable and Fixed fire fighting equipment can be used to good effect if a fire is detected in the early stages. Early attack on the fire will inhibit its growth and so reduce life hazard and financial loss.

- | | | |
|-------|--|-----|
| ■ 6.1 | The provision, siting and maintenance of extinguishers is in accordance with appropriate standard. | COM |
| ■ 6.2 | The fire suppression system is provided to the appropriate standard. | COM |

7. FIRE ALARMS

Irrespective of any other devices that may be installed in a building it is imperative the occupants are made aware of a fire as soon as practically possible. As well as providing this function an effective fire alarm system allows the occupier to make contact with the local fire brigade whilst the fire is still in its early stages.

- | | | |
|-------|---|-----|
| ■ 7.1 | The fire alarm system is provided and maintained in accordance with the appropriate standard. | COM |
| ■ 7.2 | The fire alarm system is adequately maintained and tested. | COM |

8. LIGHTING

The premises must be provided with sufficient general lighting to ensure the occupants can utilize escape routes safely in an emergency. If the supply of normal lighting fails emergency lighting may also be required. This form of lighting will also indicate escape routes to allow safe movement towards and through exits as well as ensuring that fire alarm call points and fire fighting equipment can be readily located.

- | | | |
|-------|---|-----|
| ■ 8.1 | There is sufficient general lighting provided throughout the premises. | COM |
| ■ 8.2 | The emergency lighting system is provided and maintained in accordance with the appropriate standard. | COM |
| ■ 8.3 | The emergency lighting system is adequately maintained and tested. | COM |

9. MANAGEMENT

If all foregoing elements are followed the fire safety provisions are likely to be such that in the event of fire, the occupants of a building will be able to reach a place of safety. However, these fire safety provisions can be seriously compromised by a lack of fire safety management.

- | | | |
|-------|---|-----|
| ■ 9.1 | Management and staff are fully aware of the fire safety features of the premises and their responsibilities in law. | COM |
| ■ 9.2 | All staff have received the appropriate fire awareness training. | COM |
| ■ 9.3 | Housekeeping arrangements were satisfactory. | COM |

| |
|---|
| <p>KEY TO STATUS:- COM - Compliant NONCOM - Non Compliant REC - Recommendation N/A - Not Applicable</p> |
|---|


RISK IMPROVEMENT PLAN**FIRE**

This report should be read in conjunction with the CAD diagram at the back of this binder

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UPRN:
RAMIS PIN: 9147518
Departments: Schools (1)
Assessment No: 100020


Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|---------|---|
| Graham Millett | 15/4/2019 | Fairfield - Ground Floor | Dining. | 1083041  |

Ref: 4.1

Priority: Medium

The installation and maintenance of fire resisting doorsets is unacceptable.

 6. Ineffective self closing devices.

To ensure the integrity of fire resisting doorsets:

6. Repair or replace the self closing device(s).

**Remedial Action Date: 90 Days**

Signed Completed By: _____


Date Completed On: _____

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|--------------|---|
| Graham Millett | 15/4/2019 | Fairfield - Ground Floor | Cooking Bay. | 1083038  |

Ref: 4.1

Priority: Medium

The installation and maintenance of fire resisting doorsets is unacceptable.

 17. Self-closing device(s) required.

To ensure the integrity of fire resisting doorsets:

17. The door(s) should be fitted with a positive self closing device(s).

**Remedial Action Date: 90 Days**

Signed Completed By: _____

Date Completed On: _____

RISK IMPROVEMENT PLAN**FIRE**

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| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|---------|---|
| Graham Millett | 15/4/2019 | Fairfield - Ground Floor | Hall/PE | 1083046  |

Ref: 4.1

Priority: Medium


The installation and maintenance of fire resisting doorsets is unacceptable.

■ 99. (Other) - Missing lock. The hole will affect the integrity of the fire door set.

To ensure the integrity of fire resisting doorsets:99. Replace lock or infill hole with fire resisting materials to the relevant standard. **Remedial Action Date: 90 Days**

Signed Completed By: _____

Date Completed On: _____

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|--------------|---|
| Graham Millett | 15/4/2019 | Fairfield - Ground Floor | Cooking Bay. | 1083039  |

Ref: 5.1

Priority: Medium

Signs and notices are unacceptable.

■ 1. Fire door(s) not provided with "Fire Door Keep Shut" sign.

To ensure preventive and proactive fire safety measures are adequately indicated:1. Fire door(s) should be provided with a "Fire Door Keep Shut" sign. Signs to comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and BS 5499. **Remedial Action Date: 90 Days**

Signed Completed By: _____

Date Completed On: _____

RISK IMPROVEMENTS TAKEN**FIRE**

This report should be read in conjunction with the CAD diagram at the back of this binder

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

UPRN:
RAMIS PIN: 9147518
Departments: Schools (1)
Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|--------------|--|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Cooking Bay. | <u>427030</u>  |

Ref: 1.1

Priority: 4

All potential ignition sources have been identified and effective control measures have been put in place.


- 4. No evidence that Portable Appliance Testing (PAT) has been undertaken.

To ensure the risk of ignition is reduced:

- 4. Portable Appliance Testing should be undertaken by a competent person.

Action Taken (UID / REF-427030) - This action has been completed

Signed Completed By (UID / REF-427030): Michael Hall Date Completed On: 30/10/2013

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|---------------|--|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Corridor CO6. | <u>839740</u>  |

Ref: 1.1

Priority: Low

All potential ignition sources have been identified and effective control measures have been put in place.

- 99. (Other) - Loose power socket cover to the magnetic door opening device.

To ensure the risk of ignition is reduced:

- 99. Repair or replace the loose cover to the magnetic power socket.

Action Taken (UID / REF-839740) - This action has been completed

Signed Completed By (UID / REF-839740): Jayne Ellis Date Completed On: 25/4/2017

RISK IMPROVEMENTS TAKEN**FIRE**

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White Lee Road
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UPRN:
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Departments:
Assessment No:

9147518
Schools (1)
100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|---------------|--|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Corridor CO4. | <u>839742</u>  |

Ref: 1.1

Priority: Low

All potential ignition sources have been identified and effective control measures have been put in place.

- 99. (Other) - Loose power socket cover to the magnetic door opening device.

To ensure the risk of ignition is reduced:

- 99. Repair or replace the loose cover to the magnetic power socket.

**Action Taken (UID / REF-839742)** - This action has been completed

Signed Completed By (UID / REF-839742): Jayne Ellis Date Completed On: 25/4/2017

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|----------------------|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | General. | <u>839757</u> |

Ref: 1.1

Priority: Low

All potential ignition sources have been identified and effective control measures have been put in place.

- 99. (Other) - The inspection of the gas heating system is overdue.

To ensure the risk of ignition is reduced:

- 99. Please make arrangements to carry out the inspection of the heating system.

**Action Taken (UID / REF-839757)** - This action has been completed

Signed Completed By (UID / REF-839757): Jayne Ellis Date Completed On: 16/1/2017

RISK IMPROVEMENTS TAKEN**FIRE**

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UPRN:
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Departments: Schools (1)
Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|---------------|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | General. | <u>427028</u> |
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | General. | <u>427029</u> |

Ref: 1.1

Priority: 4

All potential ignition sources have been identified and effective control measures have been put in place.

- 27. Whilst PAT testing is carried out, it is in excess of one year since the date of last test

To ensure the risk of ignition is reduced:

- 27. Review PAT testing policy, update testing as determined appropriate via risk assessment.

**Action Taken (UID / REF-427028)** - This action has been completed**Action Taken (UID / REF-427029)** - This action has been completed

Signed Completed By (UID / REF-427028): Michael Hall Date Completed On: 30/10/2013

Signed Completed By (UID / REF-427029): Michael Hall Date Completed On: 30/10/2013

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|-----------------------|---------------|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Corridor CO6. | <u>839735</u> |
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Wheelchair Store P16. | <u>839743</u> |

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 2. Cold smoke seals defective.

To ensure the integrity of fire resisting doorsets:

- 2. Replace defective cold smoke seals.

**Action Taken (UID / REF-839735)** - This action has been completed**Action Taken (UID / REF-839743)** - This action has been completed

Signed Completed By (UID / REF-839735): Jayne Ellis Date Completed On: 1/6/2017

Signed Completed By (UID / REF-839743): Jayne Ellis Date Completed On: 1/6/2017

RISK IMPROVEMENTS TAKEN**FIRE**

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Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|-----------------------|---|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Room 40 - Staff Room. | <u>839734</u>  |

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 2. Cold smoke seals defective.
- 6. Ineffective self closing devices.
- 17. Self-closing device(s) required.

To ensure the integrity of fire resisting doorsets:

- 2. Replace defective cold smoke seals.

Action Taken (UID / REF-839734) - This action has been completed

- 6. Repair or replace the self closing device(s).

Action Taken (UID / REF-839734) - This action has been completed

- 17. The door(s) should be fitted with a positive self closing device(s).

Action Taken (UID / REF-839734) - This action has been completed

Signed Completed By (UID / REF-839734): Jayne Ellis Date Completed On: 1/6/2017

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|-------------|---|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Laundry 47. | <u>839753</u>  |

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 6. Ineffective self closing devices.
- 17. Self-closing device(s) required.

To ensure the integrity of fire resisting doorsets:

- 6. Repair or replace the self closing device(s).

Action Taken (UID / REF-839753) - This action has been completed

- 17. The door(s) should be fitted with a positive self closing device(s).

Action Taken (UID / REF-839753) - This action has been completed

Signed Completed By (UID / REF-839753): Jayne Ellis Date Completed On: 1/6/2017

RISK IMPROVEMENTS TAKEN**FIRE**

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UPRN:
RAMIS PIN: 9147518
Departments: Schools (1)
Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|--------------|---|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Hall/PE | <u>427036</u>  |
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Dining 34-2. | <u>839745</u>  |

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 8. Door not closing properly.

To ensure the integrity of fire resisting doorsets:

- 8. Door should be repaired to ensure it closes fully onto its rebates and locks.

**Action Taken (UID / REF-427036)** - This action has been completed**Action Taken (UID / REF-839745)** - This action has been completed

Signed Completed By (UID / REF-427036): Jayne Ellis

Date Completed On: 5/9/2013

Signed Completed By (UID / REF-839745): Jayne Ellis

Date Completed On: 27/4/2017

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|---------------|---|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Hall/PE 32-1. | <u>839746</u>  |

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 25. The fire resisting door is sticking on the floor on its bottom edge.

To ensure the integrity of fire resisting doorsets:

- 25. The door should receive suitable attention to enable it to swing freely. Ensure the maximum gap at the base of the door is not excessive and does not compromise its purpose.

**Action Taken (UID / REF-839746)** - This action has been completed

Signed Completed By (UID / REF-839746): Jayne Ellis

Date Completed On: 1/6/2017

RISK IMPROVEMENTS TAKEN**FIRE**

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UPRN:
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Departments: Schools (1)
Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|---------------------------|---|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Staff Room & Kitchenette. | <u>427033</u>  |

Ref: 4.3

Priority: 4

All doors on escape routes are capable of being used effectively.

- 99. (Other) - The blinds across the exit door are of an inappropriate type and potential trip hazard should this door be used in an emergency.

To ensure escape route doors can be safely and effectively used in the event of an emergency:

- 99. Remove the blinds or replace with an appropriate type.

Action Taken (UID / REF-427033) - The school are to be made aware that when this room is in use, the blinds may present a trip hazard and that school staff need to be aware of this when using the room

Signed Completed By (UID / REF-427033): Jayne Ellis Date Completed On: 10/12/2013

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|--------------|---|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Primary ASD. | <u>427045</u>  |

Ref: 4.3

Priority: 4

All doors on escape routes are capable of being used effectively.

- 99. (Other) - The blinds across the exit door are of an inappropriate type should this door be required in an emergency.

To ensure escape route doors can be safely and effectively used in the event of an emergency:

- 99. Remove the blinds or replace with an appropriate type.

Action Taken (UID / REF-427045) - This action has been completed

Signed Completed By (UID / REF-427045): Jayne Ellis Date Completed On: 13/1/2015

RISK IMPROVEMENTS TAKEN**FIRE**

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9147518
Schools (1)
100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|----------------------|
| Graham Millett | 26/5/2015 | Fairfield - Ground Floor | Laundry. | <u>580502</u> |

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.

- 1. Fire door(s) not provided with "Fire Door Keep Shut" sign.

To ensure preventive and proactive fire safety measures are adequately indicated:

1. Fire door(s) should be provided with a "Fire Door Keep Shut" sign. Signs to comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and BS 5499.

Action Taken (UID / REF-580502) - This action has been completed

Signed Completed By (UID / REF-580502): Jayne Ellis

Date Completed On: 29/6/2015

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------------------------------|--|
| Graham Millett | 26/5/2015 | Fairfield - Ground Floor | Art & Clay - Room 19. | <u>580504</u> |
| Graham Millett | 26/5/2015 | Fairfield - Ground Floor | Secondary ASD - Room 15. | <u>580507</u> |
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Hydrotherapy Pool Corridor. | <u>839750</u> <input checked="" type="checkbox"/> |
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Purple Class 11. | <u>839754</u> |
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | General - Doors Indicated "S22". | <u>427037</u> |
| Graham Millett | 26/5/2015 | Fairfield - Ground Floor | Primary ICT/Library - Room 11. | <u>580501</u> |

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.

- 5. Door(s) not provided with "Fire Exit" sign.

To ensure preventive and proactive fire safety measures are adequately indicated:

5. Fire exit door(s) should be provided with a "Fire Exit" sign. Signs to comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and BS 5499.

Action Taken (UID / REF-580504) - This action has been completed

Action Taken (UID / REF-580507) - This action has been completed

Action Taken (UID / REF-839750) - This action has been completed

Action Taken (UID / REF-839754) - This action has been completed

Action Taken (UID / REF-427037) - This action has been completed

Action Taken (UID / REF-580501) - This action has been completed

Signed Completed By (UID / REF-580504): Jayne Ellis

Date Completed On: 29/6/2015

Signed Completed By (UID / REF-580507): Jayne Ellis

Date Completed On: 29/6/2015

Signed Completed By (UID / REF-839750): Jayne Ellis

Date Completed On: 2/6/2017

Signed Completed By (UID / REF-839754): Jayne Ellis

Date Completed On: 2/6/2017

Signed Completed By (UID / REF-427037): Jayne Ellis

Date Completed On: 4/3/2014

Signed Completed By (UID / REF-580501): Jayne Ellis

Date Completed On: 10/7/2015

RISK IMPROVEMENTS TAKEN**FIRE**

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White Lee Road
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WF17 8AS
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UPRN:
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9147518
Schools (1)
100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|--------------|----------------------|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Key Stage 2. | <u>427040</u> |

Ref: 5.1

Priority: 4

Signs and notices are provided to the appropriate standard.

- 7. Fire routine notice(s) not provided.

To ensure preventive and proactive fire safety measures are adequately indicated:



- 7. Fire routine notice(s) should be provided at the locations shown on the plan.



Action Taken (UID / REF-427040) - This action has been completed

Signed Completed By (UID / REF-427040): Jayne Ellis

Date Completed On: 4/3/2014

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|--|--|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | On the External Face of the final Exit Doors from the Dining Area. | <u>839744</u>  |
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | External Face of the Doors Indicated [S20] in Red. | <u>839747</u>  |

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.

- 13. Exit door not provided with "Fire Exit Keep Clear" sign.

To ensure preventive and proactive fire safety measures are adequately indicated:

- 13. The door(s) should be provided with "Fire Exit Keep Clear" sign in accordance with the Health and Safety (Safety Signs and Signals) Regulations 1996.



Action Taken (UID / REF-839744) - This action has been completed

Action Taken (UID / REF-839747) - This action has been completed

Signed Completed By (UID / REF-839744): Jayne Ellis

Date Completed On: 2/6/2017

Signed Completed By (UID / REF-839747): Jayne Ellis

Date Completed On: 2/6/2017


RISK IMPROVEMENTS TAKEN**FIRE**

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Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|-----------------------|---|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Hydrotherapy Pool 31. | 839749  |

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.


- 99. (Other) - The "Fire Exit" sign appears to be inadequately secured.

To ensure preventive and proactive fire safety measures are adequately indicated:

- 99. Please ensure that the "Fire Exit" sign is adequately secured to the panel above the door.

Action Taken (UID / REF-839749) - This action has been completed

Signed Completed By (UID / REF-839749): Jayne Ellis Date Completed On: 28/4/2017

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------------------------------|---|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Final Exit Doors - Corridor CO1. | 839756  |

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.

- 99. (Other) - The door thumb-turn security device is not provided with a "Turn to Open" sign.

To ensure preventive and proactive fire safety measures are adequately indicated:

- 99. Door should be provided with a "Turn to Open" sign similar to those already provided or with one complying with the Health and Safety (Safety Signs and Signals) Regulations 1996 and BS 5499.

Action Taken (UID / REF-839756) - This action has been completed

Signed Completed By (UID / REF-839756): Jayne Ellis Date Completed On: 2/6/2017


RISK IMPROVEMENTS TAKEN**FIRE**

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Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|--|
| Graham Millett | 15/4/2019 | Fairfield - Ground Floor | General. | <u>1083036</u>  |

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.

- 99. (Other) - There are a number of "Fire Action" notices that require specific emergency plan information to be written onto them

To ensure preventive and proactive fire safety measures are adequately indicated:

- 99. Complete detail information in the relevant position on the "Fire Action" notices.



Action Taken (UID / REF-1083036) - This action has been completed

Signed Completed By (UID / REF-1083036): Chris Hitchen

Date Completed On: 17/4/2019

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|---------------------------------|---------------|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Food Technology. | <u>427042</u> |
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Science & Technology. | <u>427043</u> |
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Laundry. | <u>427044</u> |
| Graham Millett | 26/5/2015 | Fairfield - Ground Floor | Sever Room. | <u>580503</u> |
| Graham Millett | 26/5/2015 | Fairfield - Ground Floor | Science & Technology - Room 18. | <u>580505</u> |
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Sever Room. | <u>427038</u> |

Ref: 6.1

Priority: Low

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.

- 1. Insufficient equipment provided.

To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

- 1. Additional extinguishers should be provided in the position indicated on plan.



Action Taken (UID / REF-427042) - This action has been completed

Action Taken (UID / REF-427043) - This action has been completed

Action Taken (UID / REF-427044) - This action has been completed

Action Taken (UID / REF-580503) - This action has been completed

Action Taken (UID / REF-580505) - This action has been completed

Action Taken (UID / REF-427038) - This action has been completed

Signed Completed By (UID / REF-427042): Jayne Ellis

Date Completed On: 15/3/2014

Signed Completed By (UID / REF-427043): Jayne Ellis

Date Completed On: 15/3/2014

Signed Completed By (UID / REF-427044): Jayne Ellis

Date Completed On: 4/2/2014

Signed Completed By (UID / REF-580503): Jayne Ellis

Date Completed On: 29/6/2015

Signed Completed By (UID / REF-580505): Jayne Ellis

Date Completed On: 24/6/2015

Signed Completed By (UID / REF-427038): Jayne Ellis

Date Completed On: 4/2/2014

RISK IMPROVEMENTS TAKEN**FIRE**

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Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|------------------|---|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Food Technology. | <u>427041</u>  |

Ref: 6.1

Priority: 4

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.


- 3. Equipment not correctly sited.

To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

- 3. Extinguishers should be re-sited to position indicated on plan.

Action Taken (UID / REF-427041) - This action has been completed

Signed Completed By (UID / REF-427041): Jayne Ellis Date Completed On: 15/3/2014

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|--------------|---|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Cooking Bay. | <u>427032</u>  |

Ref: 6.1

Priority: 4

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.

- 3. Equipment not correctly sited.
- 99. (Other) - Portable fire fighting equipment should be easily accessible and free from obstruction.

To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

- 3. Extinguishers should be re-sited to position indicated on plan.

Action Taken (UID / REF-427032) - This action has been completed

- 99. Maintain portable fire fighting equipment free from obstruction and easily accessible.

Action Taken (UID / REF-427032) - This action has been completed

Signed Completed By (UID / REF-427032): Jayne Ellis Date Completed On: 15/3/2014

RISK IMPROVEMENTS TAKEN**FIRE**


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Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|--------------|---|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Cooking Bay. | <u>427031</u>  |

Ref: 6.1

Priority: 4

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.


- 4. Equipment not adequately secured.

To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

- 4. Extinguishers should be fixed against the wall with the base of the extinguishers approximately 160mm from floor level.

Action Taken (UID / REF-427031) - This action has been completed

Signed Completed By (UID / REF-427031): Jayne Ellis Date Completed On: 10/10/2013

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------------------------|---|
| Graham Millett | 26/5/2015 | Fairfield - Ground Floor | Food Technology - Room 17. | <u>580506</u>  |

Ref: 6.1

Priority: Low

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.

- 99. (Other) - The fire blankets are not adequately secured.

To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

- 99. The fire blankets should be fixed against the wall with the handling tabs hanging down.

Action Taken (UID / REF-580506) - This action has been completed

Signed Completed By (UID / REF-580506): Jayne Ellis Date Completed On: 4/6/2015


RISK IMPROVEMENTS TAKEN**FIRE**

This report should be read in conjunction with the CAD diagram at the back of this binder

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

UPRN:
RAMIS PIN: 9147518
Departments: Schools (1)
Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|---------------------|---|
| Graham Millett | 26/5/2015 | Fairfield - Ground Floor | Cook Bay - Room 25. | <u>580508</u>  |

Ref: 6.1

Priority: Low

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.

■ 99. (Other) - The fire blanket is not correctly sited nor adequately secured.

To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

99. The fire blanket should be located near to, but not too near, the risk (cooker) and fixed against the wall with the handling tabs hanging down.

Action Taken (UID / REF-580508) - This action has been completed

Signed Completed By (UID / REF-580508): Jayne Ellis Date Completed On: 4/6/2015

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|---------------|
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | General. | <u>839758</u> |

Ref: 7.2

Priority: Medium

The fire alarm system is adequately maintained and tested.

■ 99. (Other) - The inspection of the automatic fire detection and alarm system is overdue.

To ensure alarm systems operate in an emergency:

99. Please make arrangements to carry out the inspection of the automatic fire detection and alarm system.

Action Taken (UID / REF-839758) - This action has been completed

Signed Completed By (UID / REF-839758): Jayne Ellis Date Completed On: 20/4/2017

RISK IMPROVEMENTS TAKEN**FIRE**

This report should be read in conjunction with the CAD diagram at the back of this binder

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

UPRN:
RAMIS PIN: 9147518
Departments: Schools (1)
Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|-----------------------|
| Graham Millett | 15/4/2019 | Fairfield - Ground Floor | General. | <u>1083051</u> |

Ref: 7.2

Priority: Medium

The fire alarm system is adequately maintained and tested.

■ 99. (Other) - The fire detection and alarm system maintenance is overdue.

To ensure alarm systems operate in an emergency:

99. Please make arrangements to carryout the fire detection and alarm maintenance.

Action Taken (UID / REF-1083051) - This action has been completed

Signed Completed By (UID / REF-1083051): Chris Hitchen

Date Completed On: 16/4/2019

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|--|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | General. | <u>427046</u>  |

Ref: 8.1

Priority: 4

There is sufficient general lighting provided throughout the premises.

■ 99. (Other) - Beware of storing combustible materials on top of cabinets thereby becoming too close to light fittings and therefore, a potential fire risk.

To ensure people can safely use escape routes:

99. It is recommended that no combustible materials are place or stored with the immediate vicinity of any light fittings.

Action Taken (UID / REF-427046) - This action has been completed

Signed Completed By (UID / REF-427046): Jayne Ellis

Date Completed On: 1/2/2014

RISK IMPROVEMENTS TAKEN**FIRE**

This report should be read in conjunction with the CAD diagram at the back of this binder

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

UPRN:
RAMIS PIN:
Departments:
Assessment No:

9147518
Schools (1)
100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|------------------------|---|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Play Room off Hall/PE. | <u>427034</u>  |

Ref: 8.2

Priority: 3

The emergency lighting system is provided and maintained in accordance with the appropriate standard.

- 2. The existing system does not appear to provide the requisite levels of illumination.

To ensure people can safely use escape routes:

- 2. The existing system requires to be checked by a competent person as it does not appear to provide the requisite levels of illumination.

Action Taken (UID / REF-427034) - This action has been completed

Signed Completed By (UID / REF-427034): Jayne Ellis Date Completed On: 4/3/2014

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|---------------|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | General. | <u>427047</u> |

Ref: 8.2

Priority: 3

The emergency lighting system is provided and maintained in accordance with the appropriate standard.

- 10. The existing escape lighting system damaged/defective.

To ensure people can safely use escape routes:

- 10. The emergency lighting system requires examination by a competent person.

Action Taken (UID / REF-427047) - This action has been completed

Signed Completed By (UID / REF-427047): Jayne Ellis Date Completed On: 4/3/2014

RISK IMPROVEMENTS TAKEN**FIRE**

This report should be read in conjunction with the CAD diagram at the back of this binder

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

UPRN:
RAMIS PIN: 9147518
Departments: Schools (1)
Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|-----------------|----------------------|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Dining/Hall/PE. | <u>427035</u> |

Ref: 8.2

Priority: 4

The emergency lighting system is provided and maintained in accordance with the appropriate standard.

- 14. The LED which denotes the emergency lighting unit(s) is not visible in all cases, we are therefore unable to confirm the systems compliance.

To ensure people can safely use escape routes:

- 14. The system should be checked by a competent person to ensure its compliance with BS 5266 Pt1/BSEN1838

Action Taken (UID / REF-427035) - This action has been completed

Signed Completed By (UID / REF-427035): Jayne Ellis **Date Completed On:** 12/9/2013

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|----------------------|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | General. | <u>427048</u> |

Ref: 8.3

Priority: 4

The emergency lighting system is adequately maintained and tested.

- 2. Log Book not available/up to date.

To ensure emergency lighting systems operate in an emergency:

- 2. The Log Book should be kept on site and maintained up to date.

Action Taken (UID / REF-427048) - This action has been completed

Signed Completed By (UID / REF-427048): Jayne Ellis **Date Completed On:** 1/2/2014

RISK IMPROVEMENTS TAKEN**FIRE**

This report should be read in conjunction with the CAD diagram at the back of this binder

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

UPRN:
RAMIS PIN: 9147518
Departments: Schools (1)
Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|----------------------|
| Graham Millett | 26/5/2015 | Fairfield - Ground Floor | General. | <u>580509</u> |

Ref: 9.1

Priority: Low

Management and staff are fully aware of the fire safety features of the premises and their responsibilities in law.

- 99. (Other) - The routine inspections for the Fire Detection and Alarm system, the Heating system and the Fire Engineered system (smoke control vents) are overdue.

To raise management and staff awareness of the fire safety features of the premises and their responsibilities in law:

- 99. Please make arrangements to carry out the routing inspections of the Fire Detection and Alarm system, the Heating system and the Fire Engineered system (smoke control vents).

Action Taken (UID / REF-580509) - This action has been completed

Signed Completed By (UID / REF-580509): Jayne Ellis Date Completed On: 26/5/2015

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: |
|----------------|-----------|--------------------------|----------|----------------------|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | General. | <u>427049</u> |

Ref: 9.2

Priority: 4

All staff have received the appropriate fire awareness training.

- 2. No appropriate ongoing fire awareness training given.
- 8. No records kept on site of fire training given.

To ensure staff are aware of what to do in an emergency and how to reduce the risk of fire to a minimum:

- 2. Fire awareness training should be given at regular intervals or immediately when there is a material change to the risk assessment.

Action Taken (UID / REF-427049) - This action has been completed

- 8. A record of all fire safety training should be kept on site.

Action Taken (UID / REF-427049) - This action has been completed

Signed Completed By (UID / REF-427049): Jayne Ellis Date Completed On: 30/10/2013

RISK IMPROVEMENTS TAKEN**FIRE**

This report should be read in conjunction with the CAD diagram at the back of this binder

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

UPRN:
RAMIS PIN: 9147518
Departments: Schools (1)
Assessment No: 100020

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

| Assessor: | Date: | Building - Floor: | Room: | UID / REF: | |
|----------------|-----------|--------------------------|----------------|---------------|-------------------------------------|
| Graham Millett | 27/8/2013 | Fairfield - Ground Floor | Sever Room. | <u>427039</u> | <input checked="" type="checkbox"/> |
| Graham Millett | 10/4/2017 | Fairfield - Ground Floor | Sever Room 61. | <u>839748</u> | <input checked="" type="checkbox"/> |

Ref: 9.3

Priority: Medium

Housekeeping arrangements were satisfactory.

- 1. No arrangements for safe disposal of flammable/combustible materials.
- 8. Inappropriate use of room/space.

To reduce the risk of fire:

1. Suitable arrangements must be made for the safe disposal of flammable/combustible materials.

Action Taken (UID / REF-427039) - This action has been completed**Action Taken (UID / REF-839748)** - This action has been completed

8. The room/space should be utilised for the purpose for which it was designed.

Action Taken (UID / REF-427039) - This action has been completed**Action Taken (UID / REF-839748)** - This action has been completed

Signed Completed By (UID / REF-427039): Jayne Ellis

Date Completed On: 10/12/2013

Signed Completed By (UID / REF-839748): Jayne Ellis

Date Completed On: 22/5/2017

FIRE PHOTOGRAPH

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

Site Contact Name: **Graham Holroyd**
 Site Contact Title: **Caretaker**
 Telephone: **07540030059_01924 326103**
 email: **fairfield@pinnacle-psg.com**

UPRN:

RAMIS PIN:

Departments:

Assessment No:

Assessment Date:

Assessor:

9147518

Schools (1)

100020

15/4/2019

Graham Millett

UID / REF: 1083038
 Building: Fairfield
 Floor: Ground Floor
 Room: Cooking Bay.
 Section: 4. DOORS AND PARTITIONS
 Sub Section: 1. Fire Resisting Doors
 Cause for Concern: Self-closing device(s) required.



FIRE PHOTOGRAPH

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

UPRN:

RAMIS PIN:

Departments:

Assessment No:

Assessment Date:

Assessor:

9147518

Schools (1)

100020

15/4/2019

Graham Millett

UID / REF: 1083041
Building: Fairfield
Floor: Ground Floor
Room: Dining.
Section: 4. DOORS AND PARTITIONS
Sub Section: 1. Fire Resisting Doors
Cause for Concern: Ineffective self closing devices.



FIRE PHOTOGRAPH

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

UPRN:
RAMIS PIN: **9147518**
Departments: **Schools (1)**
Assessment No: **100020**
Assessment Date: **15/4/2019**
Assessor: **Graham Millett**

UID / REF: 1083046
Building: Fairfield
Floor: Ground Floor
Room: Hall/PE
Section: 4. DOORS AND PARTITIONS
Sub Section: 1. Fire Resisting Doors
Cause for Concern: (Other). Missing lock. The hole will affect the integrity of the fire door set.



FIRE PHOTOGRAPH

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

Site Contact Name: **Graham Holroyd**
Site Contact Title: **Caretaker**
Telephone: **07540030059_01924 326103**
email: **fairfield@pinnacle-psg.com**

UPRN:

RAMIS PIN:

Departments:

Assessment No:

Assessment Date:

Assessor:

9147518

Schools (1)

100020

15/4/2019

Graham Millett

UID / REF: 1083039
Building: Fairfield
Floor: Ground Floor
Room: Cooking Bay.
Section: 5. SIGNS AND NOTICES
Sub Section: 1. Provision of Signs and Notices
Cause for Concern: Fire door(s) not provided with "Fire Door Keep Shut" sign.



FIRE LOG BOOK

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

Site Contact Name: **Graham Holroyd**
 Site Contact Title: **Caretaker**
 Telephone: **07540030059_01924 326103**
 email: **fairfield@pinnacle-psg.com**

UPRN:
 RAMIS PIN:
 Departments:
 Assessment No:
 Assessment Date:
 Assessor:

9147518
Schools (1)
10020
15/4/2019
Graham Millett

| | Next Due Date | Last Completed |
|------------------------------|----------------|----------------|
| Escape Routes | Not Applicable | N/A |
| Actions Taken | | |
| Fire Training | 9/4/2020 | 10/4/2017 |
| Actions Taken | | |
| Fire Drill | 30/12/2019 | 3/7/2019 |
| Actions Taken | | |
| Fire Fighting Equipment | 28/8/2020 | 29/8/2019 |
| Actions Taken | | |
| Sprinkler/Suppression System | 26/8/2020 | 27/8/2019 |
| Actions Taken | | |
| PAT Tests | 11/8/2020 | 12/8/2019 |
| Actions Taken | | |
| Electrical Wiring Tests | 26/8/2020 | 28/8/2015 |
| Actions Taken | | |
| Fire Detection and Alarm | 23/4/2020 | 24/4/2019 |
| Actions Taken | | |
| Emergency Lighting | 16/5/2020 | 17/5/2019 |
| Actions Taken | | |
| Fire Engineered System | 15/4/2020 | 16/4/2019 |
| Actions Taken | | |
| Heating System | 22/1/2020 | 22/1/2019 |
| Actions Taken | | |

EMPLOYEE SUMMARY FOR FIRE

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

MODERATE RISK



90 DAY NOTICE

| | | | |
|---------------------|-----------------------|----------------|--------------------------------|
| Departments: | Schools (1) | Building PIN: | 9147518 |
| Date of Audit: | 15/4/2019 | Building Type: | Teaching Establishments |
| Name of Auditor: | Graham Millett | Audit No: | 100020 |
| Re-inspection Date: | 15/4/2021 | Client: | Pinnacle PSG |
| Published Date: | 15/5/2019 | Site Contact: | Graham Holroyd |

RISK RATING

Every defect or non-compliance contributes towards your overall risk value. For simplicity the assessment uses a traffic light system :-

Green - Minimal risk Amber - Moderate risk Red - Substantial risk Override red - Intolerable risk
 Your building is currently, **AMBER - MODERATE RISK**

SITE DESCRIPTION

A single storey building of steel frame construction, it has brick and glazed external walls, brick/block/plaster internal walls, concrete floors and shallow pitched panel roofs. The site is secured by a boundary fence.

PREVIOUS HISTORY OF FIRE INCIDENCE

None.

PREMISES DETAILS

| | |
|-------------------------------------|--------------------|
| Floors in Building | 1 |
| Floors Occupied by Client | 1 |
| Maximum Number of Staff | 152 |
| Floor Area (Audited) m ² | 3257 (3257) |
| Total Occupancy | 285 |
| Outstanding Enforcement | No |
| Notices | |
| Occupants with Disabilities | 133 |
| Sleeping Occupants | None |
| Multi-occupied building | No |
| Alarm Type | L1 |
| Persons specifically at risk? | No |

LOG BOOK INSPECTION SUMMARY

| | Next Due Date |
|------------------------------|----------------------|
| Sprinkler/Suppression System | 26/8/2020 |
| Emergency Lighting | 16/5/2020 |
| Fire Fighting Equipment | 28/8/2020 |
| Fire Detection and Alarm | 23/4/2020 |
| Fire Drill | 30/12/2019 |
| Electrical Wiring Tests | 26/8/2020 |
| Heating System | 22/1/2020 |
| Fire Training | 9/4/2020 |
| PAT Tests | 11/8/2020 |
| Fire Engineered System | 15/4/2020 |

EMPLOYEE SUMMARY FOR FIRE

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

Site Contact Name: **Graham Holroyd**
 Site Contact Title: **Caretaker**
 Telephone: **07540030059_01924 326103**
 email: **fairfield@pinnacle-psg.com**

UPRN:
 RAMIS PIN: **9147518**
 Departments: **Schools (1)**
 Assessment No: **100020**
 Assessment Date: **15/4/2019**
 Assessor: **Graham Millett**

| Ref | Areas Assessed | STATUS |
|-----|----------------|--------|
|-----|----------------|--------|

1. HAZARDS

Identification of hazards and their removal or effective control is an integral part of a fire risk assessment. Hazards in this assessment are related to ignition sources and the presence of flammable, combustible and other dangerous materials as defined in the Chemicals (Hazard Information and Packaging for Supply) Regulation 2002.

- | | | | |
|--------------------------|-----|---|-----|
| <input type="checkbox"/> | 1.1 | All potential ignition sources have been identified and effective control measures have been put in place. | COM |
| <input type="checkbox"/> | 1.2 | All flammable, combustible and other dangerous substances have been identified and effective control measures put in place. | COM |

2. CONSTRUCTION

Structural fire protection is intended to ensure that the building will not collapse prematurely in a fire and that the means of escape for the occupants can be utilized without undue risk. It will not, however, necessarily avoid the material loss of the property. The structural protection is also intended to reduce the potential of fire spread from one building to another.

- | | | | |
|--------------------------|-----|--|-----|
| <input type="checkbox"/> | 2.1 | The fire resisting separating floors and or walls of the building are acceptable. | COM |
| <input type="checkbox"/> | 2.2 | There are no lifts present. | N/A |
| <input type="checkbox"/> | 2.3 | There are no shafts for hoists and services present in the building. | N/A |
| <input type="checkbox"/> | 2.4 | The surface spread of flame classifications for materials covering the walls and ceilings is acceptable. | COM |
| <input type="checkbox"/> | 2.5 | The fire separation of ancillary accommodation is acceptable. | COM |
| <input type="checkbox"/> | 2.6 | Assessment of the provision of cavity barriers is deemed not necessary at this time. | N/A |

3. MEANS OF ESCAPE

To facilitate escape it is necessary to ensure that protected escape routes are safeguarded against the ingress of smoke to regulate the distance people have to travel before they reach a storey exit or final exit.

- | | | | |
|--------------------------|------|--|-----|
| <input type="checkbox"/> | 3.1 | The travel distance to the nearest storey exit is acceptable. | COM |
| <input type="checkbox"/> | 3.2 | The number of escape routes from a room or storey is acceptable. | COM |
| <input type="checkbox"/> | 3.3 | No inner room situations present. | N/A |
| <input type="checkbox"/> | 3.4 | All corridors are provided with adequate fire resistance and facilities to allow persons to reach a storey exit safely. | COM |
| <input type="checkbox"/> | 3.5 | Premises in single occupancy. | N/A |
| <input type="checkbox"/> | 3.6 | Flat roofs do not form part of the escape route. | N/A |
| <input type="checkbox"/> | 3.7 | No accommodation stairways and or lifts are present. | N/A |
| <input type="checkbox"/> | 3.8 | No stairways were present. | N/A |
| <input type="checkbox"/> | 3.9 | External routes are acceptable and external stairways are sufficiently protected to ensure the safe escape of occupants. | COM |
| <input type="checkbox"/> | 3.10 | The arrangements for the evacuation of disabled people is considered adequate. | COM |
| <input type="checkbox"/> | 3.11 | The engineered systems are correctly installed and maintained to the appropriate standard. | COM |

4. DOORS AND PARTITIONS

Doors and partitions are one of the most important links in the chain of fire safety precautions. To ensure the safety of the occupants during an escape, some doors and partitions may need to provide a degree of fire resistance.

- | | | |
|-------|--|--------|
| ■ 4.1 | The installation and maintenance of fire resisting doorsets is unacceptable. | NONCOM |
| ■ 4.2 | All fire resisting partitions are constructed and maintained to an appropriate standard. | COM |
| ■ 4.3 | All doors on escape routes are capable of being used effectively. | COM |

5. SIGNS AND NOTICES

Research into the public comprehension of the layout and ease of finding destinations in a building has revealed significant way-finding problems. Such confusion can jeopardise peoples' ability to escape in an emergency situation. Careful attention is needed in positioning, content and presentation of all safety signs.

- | | | |
|-------|-------------------------------------|--------|
| ■ 5.1 | Signs and notices are unacceptable. | NONCOM |
|-------|-------------------------------------|--------|

6. FIRE FIGHTING EQUIPMENT

Portable and Fixed fire fighting equipment can be used to good effect if a fire is detected in the early stages. Early attack on the fire will inhibit its growth and so reduce life hazard and financial loss.

- | | | |
|-------|--|-----|
| ■ 6.1 | The provision, siting and maintenance of extinguishers is in accordance with appropriate standard. | COM |
| ■ 6.2 | The fire suppression system is provided to the appropriate standard. | COM |

7. FIRE ALARMS

Irrespective of any other devices that may be installed in a building it is imperative the occupants are made aware of a fire as soon as practically possible. As well as providing this function an effective fire alarm system allows the occupier to make contact with the local fire brigade whilst the fire is still in its early stages.

- | | | |
|-------|---|-----|
| ■ 7.1 | The fire alarm system is provided and maintained in accordance with the appropriate standard. | COM |
| ■ 7.2 | The fire alarm system is adequately maintained and tested. | COM |

8. LIGHTING

The premises must be provided with sufficient general lighting to ensure the occupants can utilize escape routes safely in an emergency. If the supply of normal lighting fails emergency lighting may also be required. This form of lighting will also indicate escape routes to allow safe movement towards and through exits as well as ensuring that fire alarm call points and fire fighting equipment can be readily located.

- | | | |
|-------|---|-----|
| ■ 8.1 | There is sufficient general lighting provided throughout the premises. | COM |
| ■ 8.2 | The emergency lighting system is provided and maintained in accordance with the appropriate standard. | COM |
| ■ 8.3 | The emergency lighting system is adequately maintained and tested. | COM |

9. MANAGEMENT

If all foregoing elements are followed the fire safety provisions are likely to be such that in the event of fire, the occupants of a building will be able to reach a place of safety. However, these fire safety provisions can be seriously compromised by a lack of fire safety management.

- | | | |
|-------|---|-----|
| ■ 9.1 | Management and staff are fully aware of the fire safety features of the premises and their responsibilities in law. | COM |
| ■ 9.2 | All staff have received the appropriate fire awareness training. | COM |
| ■ 9.3 | Housekeeping arrangements were satisfactory. | COM |

| |
|---|
| <p>KEY TO STATUS:- COM - Compliant NONCOM - Non Compliant REC - Recommendation N/A - Not Applicable</p> |
|---|

MITIGATION AGAINST THE EFFECTS OF FIRE

Fairfield School
White Lee Road
Batley
WF17 8AS
UK



| | | | |
|---------------------|-----------------------|----------------|--------------------------------|
| Departments: | Schools (1) | Building PIN: | 9147518 |
| Date of Audit: | 15/4/2019 | Building Type: | Teaching Establishments |
| Name of Auditor: | Graham Millett | Audit No: | 100020 |
| Re-inspection Date: | 15/4/2021 | Client: | Pinnacle PSG |
| Published Date: | 15/5/2019 | Site Contact: | Graham Holroyd |

This detail will assist both you and the local authority fire brigade to mitigate the effects of fire should one occur.

| Detail | Floor | Location Room |
|----------------------------|--------|-----------------------|
| Main Electrical Intake | Ground | LV Switch Room. |
| Main Gas Intake | Ground | Plant Room. |
| Fire Alarm Indicator Panel | Ground | Entrance Lobby. |
| Sprinkler Stop Valve | Ground | Sprinkler Pump House. |
| Fire Fighting Switches | N/A. | |

Nature and Location of Hazardous Process/Contents

| | | |
|-------------------|--------|------------------|
| Sodium Bisulphate | Ground | Pool Plant Room. |
| Calcium Chloride | Ground | Pool Plant Room. |

Nature and Location of Hazards in construction

| | | |
|-----------------|------|--|
| None specified. | None | |
|-----------------|------|--|

Nature and Location of any Business Critical Areas

| | | |
|-----------------|------|--|
| None specified. | None | |
|-----------------|------|--|

| Fire Fighting Shafts and Risers | | |
|---------------------------------|--|--|
| N/A. | | |

| Emergency Access for Fire Service Vehicles | | |
|--|--|--|
| White Lee Road via the main car park. | | |

| Location of Fire Hydrants | | |
|---|--|--|
| Unable to locate within the immediate vicinity. | | |

| Location of nearest open water | | |
|--|--|--|
| Pond in Wilton Park but this is around 1.5 - 2km distant | | |

POTENTIAL FOR IGNITION PROFILE

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

UPRN:
RAMIS PIN: 9147518
Site Contact Name: Graham Holroyd
Site Contact Title: Caretaker
Telephone: 07540030059_01924 326103
email: fairfield@pinnacle-psg.com

| The following significant ignition sources were found in the premises: | | | | |
|--|---------|----------------------------------|---|--|
| Description of Material. | Present | Location | Quantity | Control Measures in Place |
| Smokers Materials | ✔ | Ground Floor, General.. | | Smoking is not permitted in the premises. Appropriate signage is in place. |
| Fixed electrical equipment | ✔ | Ground Floor, General.. | Number | Within current test period. |
| Portable electrical equipment | ✔ | Ground Floor, General.. | Number | None. Review PAT testing policy, update testing as determined appropriate via risk assessment. This action has been completed. |
| Portable electrical equipment | ✔ | Ground Floor, Cooking Bay.. | Several domestic electrical appliances. | None. Portable Appliance Testing should be undertaken by a competent person. This action has been completed. |
| Portable electrical equipment | ✔ | Ground Floor, General.. | Number. | Within current test period. Tested on 14/8/2018 by Fused UK. |
| Mains electricity supply | ✔ | Ground Floor, General.. | 1 | Within current five year test period. Inspected on 28/8/2015 by T Clarke. |
| Electrical extension leads | ✔ | Ground Floor, General.. | Number | None. Review PAT testing policy, update testing as determined appropriate via risk assessment. This action has been completed. |
| Electrical adaptors | ✘ | | | |
| Electrical heating system | ✘ | | | |
| Electric portable heating system | ✘ | | | |
| Gas heating system | ✔ | Ground Floor, General.. | Number | Within current test period. Inspected on 22/1/2019 by the PDM Team. |
| Gas heating system | ✔ | Ground Floor, General.. | 1. | None. Please make arrangements to carry out the inspection of the heating system. This action has been completed. |
| Portable gas heating appliances | ✘ | | | |
| Cooking appliances | ✔ | Ground Floor, Catering Kitchen.. | Number | Installed, serviced and maintained in accordance with the manufacturer's instructions. |
| Cooking appliances | ✔ | Ground Floor, Catering Kitchen.. | 1 | Extraction system is deep cleaned during the school holidays. |
| Hot work processes | ✘ | | | |
| Potential for deliberate ignition | ✔ | Ground Floor, External Area.. | 1 | Waste materials regularly removed and placed in suitable waste containers located in an external bin store away from the premises. |

| | | | | |
|-----------------------------------|---|-------------------------------|----|--|
| Potential for deliberate ignition | ✓ | Ground Floor, General.. | | The school main building is locked and secure outside of school hours and is within a secure gated boundary fence. |
| Open flame/equipment/processes | ✗ | | | |
| Display lighting equipment | ✗ | | | |
| Lightning | ✓ | Ground Floor, External Area.. | 25 | Within current test period. |
| Other | ✗ | | | |

Text in black infers control measures are in place.

Text in red infers control measures are required.

Text in blue infers actions taken by responsible person(s).

COMBUSTIBLE MATERIALS PROFILE

Fairfield School
White Lee Road
Batley
WF17 8AS
UK

UPRN:
RAMIS PIN: 9147518
Site Contact Name: Graham Holroyd
Site Contact Title: Caretaker
Telephone: 07540030059_01924 326103
email: fairfield@pinnacle-psg.com

The following significant flammable, combustible, and other dangerous materials were found in the premises:

| Description of Material. | Present | Location | Quantity | Safety Data Sheet | Control Measures in Place |
|------------------------------|---------|---------------------------------|------------------|-------------------|---|
| Flammable liquids in use | ✘ | | | | |
| Flammable liquids in storage | ✘ | | | | |
| Flammable gases in use | ✘ | | | | |
| Flammable gases in storage | ✘ | | | | |
| Combustible solids | ✔ | | | | |
| Sodium Bisulphate. | ✔ | Ground Floor, Pool Plant Room.. | Small quantities | ✔ | For use in the hydrotherapy pool by competent staff. Stored in an approved locked chemical cabinet. |
| Calcium Chloride. | ✔ | | Small quantities | ✔ | For use in the hydrotherapy pool by competent staff. Stored in an approved locked chemical cabinet. |
| Untreated hanging textiles | ✘ | | | | |
| Clothing displays | ✘ | | | | |
| Decorations | ✘ | | | | |
| Explosive atmospheres | ✘ | | | | |
| DSEAR Assessment | N/A | | | | |
| (Other) | ✘ | | | | |

Text in black infers control measures are in place.

Text in red infers control measures are required.

Text in blue infers actions taken by responsible person(s).