

# Privacy Notice



## Summary

This notice gives an overview of the collection and processing of the personal data of our students, their parents and carers, our staff, governors and volunteers as well as visitors. As a school we value and protect the privacy of all information collected.

Much of the data we collect enables us to meet our legal obligation to provide and education to our students and to safeguard their well-being. We retain data only for as long as is necessary to meet our obligations.

We are required to share information with the Department for Education, our Local Authority and to other organisations such as the NHS and law enforcement agencies. We will seek to ensure that all organisations with which we share your information uphold our standards on protecting your data.

## CCTV

We use a CCTV system to capture video images for health and safety, crime prevention and site security reasons. Images are stored securely on the school premises. Images can be shared with a small number of organisations including the police. We collect and process CCTV data on the basis of public interest.

## Your Rights

You have the right to request a copy of the information held about you and have your information corrected if it is inaccurate. Under certain circumstances you may ask us to stop using your data or have it deleted.

## Data Protection Contact Information

For any data protection issues, please contact our Data Protection Officer Sharon Pipe on 01942 590 785 or [dpo@fairfieldschool.uk](mailto:dpo@fairfieldschool.uk)

## School Contact Information

Fairfield School, White Lee Road, Batley, WF17 8AS

T: 01924 326 103 E: [office@fairfieldschool.uk](mailto:office@fairfieldschool.uk)



### Further Information

Scan the QR code to visit our school website and view our data protection policy and full privacy notices. Paper copies are available from the school office.