

28th February 2022 Covid 19 School Risk Assessment

This risk assessment has been compiled using the updated [Government Guidance for special schools available here](#) and the new guidance from the government on '[Living with Covid 19](#)'

Please note Pinnacle and Kirklees Catering have their own Risk Assessment for their specific tasks.
Individual Pupil Risk Assessments now cease.

School name and address: Fairfield school, White Lee Road, Batley. WF17 8AS		
Date of assessment: 28 th February 2022	Date of review: 8 th April 2022	
Assessed by (name): Steve Walsh / John Page	Position of assessor: School Business Manager / Headteacher	

Summary of key actions

1. Follow Public Health advice on Vaccinations, Testing and Isolation
2. Ensure good hygiene for everyone - frequent hand washing, sanitizing
3. Continue enhanced cleaning procedures
4. Keep occupied spaces well ventilated

What Tasks do we do	Controls to remove the risk or reduce the risk to make it safer	Likelihood	Severity	Risk Rating
1A - Follow Public Health advice on Vaccinations	<ul style="list-style-type: none"> • The Government continues to advise everyone to get vaccinated. The Government state they are safe and effective and give you the best protection against COVID. For advice about vaccinations visit https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/coronavirus-vaccine/ • You can book a vaccination by Telephone by calling 119 or book your COVID-19 vaccination appointments online • Once you have had your 2nd vaccination you should inform us of the date so we can update our records • You should contact your own GP to arrange your 3rd booster vaccination, school will not keep records of this • Staff / pupils should not have a vaccination within 30 days of a positive Covid test, and should consult their doctor 	1	3	3

<p>1B -Follow Public Health advice on testing</p>	<ul style="list-style-type: none"> • Staff / pupils should not come into school if they have symptoms. Instead they should book a test visit https://www.gov.uk/get-coronavirus-test • The main symptoms of coronavirus (COVID-19) as defined by the Government are: <p>a high temperature of 37.8C or above. You feel hot to touch on the chest and back a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual) a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal</p> https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/ • You should report your COVID absence directly by email to Johnpage@fairfieldschool.uk and stevewalsh@fairfieldschool.uk or by ringing the school on 01924 326103 and asking to speak to John or Steve. Do not report your COVID absence to the office staff. • If a child arrives at school displaying symptoms you should inform SLT immediately so they can make the decision to contact parents to arrange collection. • Throughout the school day if anyone develops COVID-19 symptoms however mild, they should be sent home • Pupils to be moved from the classroom to meeting room 1 or 2 to isolate whilst awaiting collection. Windows to be open. Room to be cleaned after they have left • Anyone with symptoms should avoid using public transport and, wherever possible, be collected by a member of their family or household. • On receipt of evidence of a positive test school will report the case to Kirklees Council using the required E-form where required • School will contact Kirklees infection control and Public Health England Local Protection Team for advice where required <p><u>If you are asymptomatic (have no Covid symptoms) and test positive on a lateral flow test - You no longer need to get a PCR test.</u></p> <p>You should</p> <ul style="list-style-type: none"> • Report your positive lateral flow result at https://www.gov.uk/report-covid19-result • Forward the positive lateral flow test result email to John and Steve along with a photo of your positive lateral flow device • Follow the isolation advice below in section 1E <p><u>If you do have Covid symptoms and test positive on a lateral flow test</u></p> <p>You should continue to</p> <ul style="list-style-type: none"> • Report your lateral flow result at https://www.gov.uk/report-covid19-result • Forward the positive lateral flow test result email to John and Steve along with a photo of your positive lateral flow device • Book a PCR test https://www.gov.uk/get-coronavirus-test • Forward your PCR test result email to John and Steve when you receive it • Follow the isolation advice below in section 1E 	<p>1</p>	<p>3</p>	<p>3</p>
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	<p><u>If you have symptoms and test negative on a lateral flow test</u></p> <ul style="list-style-type: none"> • Book a PCR test https://www.gov.uk/get-coronavirus-test • Forward your PCR test result email to John and Steve when you receive it • Follow the isolation advice below in section 1E 			
<p>1C - Follow Public Health advice on Asymptomatic testing</p>	<ul style="list-style-type: none"> • Asymptomatic Staff and pupils should continue to use a lateral flow test at home twice weekly Sunday and Wednesday night • Every test should be reported on the website https://www.gov.uk/report-covid19-result • Follow instructions inside the test pack • Visitors to the school who will be in classrooms and in contact with children will be required to evidence a negative lateral flow test (taken within the previous 24 hours) before entering the school building 	<p>1</p>	<p>3</p>	<p>3</p>
<p>1E - Follow Public Health advice for Isolation</p>	<p><u>New Covid Isolation rules effective 17/1/22</u></p> <p>Individuals may now take LFD tests on day 5 and day 6 of their self-isolation period. Those who receive two negative test results may then end their isolation.</p> <p>For counting purposes Day 0 is the day your symptoms started, or if you had no symptoms the day you tested positive on a lateral flow device, or tested positive on a PCR test. Day 1 is the next day.</p> <p>A lateral flow test must be taken no earlier than day 5 of the self-isolation period and again on day 6, tests must be taken 24 hours apart. If both of these test results are negative, and you do not have a high temperature, you may end your self-isolation immediately and can attend work on day 6</p> <p>Example Wednesday - Day 0 - symptoms start or if no symptoms you test positive on a lateral flow test or PCR test Thursday - Day 1 Friday - Day 2 Saturday - Day 3 Sunday- Day 4 Monday - Day 5 - Take a lateral flow test first thing in the morning, receive a negative result Tuesday - Day 6 - Take a lateral flow test first thing in the morning, receive a negative result. You can stop isolating immediately and come to work</p> <p>You should continue to take lateral flow tests on day 7,8, 9 and 10</p>	<p>1</p>	<p>3</p>	<p>3</p>

	<p>If any of these Lateral flow test results are positive then you should isolate and should wait 24 hours before taking the next Lateral flow test.</p> <p>You should not take any more lateral flow tests after the 10th day of your isolation period and you may stop self-isolating after this day. This is because you are unlikely to be infectious after the 10th day of your isolation period. Even if you have a positive lateral flow test result on the 10th day of your self-isolation period you should not take any more LFD tests after this day.</p> <ul style="list-style-type: none"> The school will follow government guidance on supporting staff with Long Covid, see appendix 2 			
1E - Follow Public Health advice for close contacts	<ul style="list-style-type: none"> From 24th Feb 2022 all procedures relating to close contacts are removed Close contacts are no longer required to take daily tests for 7 days They will no longer be contacted by test and trace Close contacts who are not fully vaccinated are no longer required to isolate Close contacts are defined as - within 2 metres for more than 15 minutes or had face to face conversations within 1 metre for 1 minute in the previous 48 hours (before symptoms started, or before the test result if asymptomatic) 	1	3	3
2 - Ensure good hygiene for everyone	<ul style="list-style-type: none"> Hand hygiene - Frequent and thorough hand cleaning should now be regular practice. You should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser, there are 10 hand sanitizer units through school in communal areas Please see the latest guidance and video on handwashing from the NHS. Respiratory Hygiene - The 'catch it, bin it, kill it' approach continues to be very important. Staff will not require PPE beyond what they would normally need for their work. It should only be worn in the following circumstances <ul style="list-style-type: none"> -Administering Personal care -supporting a pupil displaying symptoms whilst awaiting parent collection (gloves, apron and face mask) The guidance on the use of PPE in education, childcare and children's social care settings provides more information on the use of PPE for COVID-19 can be found here https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe 	1	3	3
3 - Continue Enhanced cleaning Procedures	<ul style="list-style-type: none"> Class staff responsible for cleaning their own classrooms throughout the day All equipment used should be cleaned before and after use e.g. Well-being chair, track chair, roundabout, soft play Classroom staff to use the steam cleaners provided where appropriate Office staff responsible for cleaning their own office throughout the day, items such as Telephones, Keyboards, mice Clinelle wipes used in bathrooms, available from the main office Antibak spray to be used in classrooms, and is available to staff from the Pinnacle office 	1	3	3

	<ul style="list-style-type: none"> Communal High touch points cleaned 4 times throughout the day by Pinnacle, such as: - Taps, washing facilities, Toilet flush and seats, Door handles, Hand rails, Hoist controls Equipment controls, tables including under the edges, Photocopier controls, Lockers, Cleaning will take place by Pinnacle every day 3.30pm to 6pm, using Ozonated water as this is proven to neutralise the covid-19 virus See appendix 3 Mop buckets cleaned and dried after use Pinnacle to check and refill hand sanitizers, soap dispensers and paper towels after each day In the event of a positive COVID test, the area will be cleaned with viricidal. Deep cleans will take place periodically at every school holiday, using a fogging system See appendix 4 			
4 - Keep occupied spaces well ventilated	<ul style="list-style-type: none"> Priority ventilation should be achieved by opening doors and windows Our fixed air conditioning units pull new fresh from air from outside and so are fine to use. Portable fans / air con units may be used in classrooms to re circulate existing air as the staff are already working together in close proximity breathing the same air. They should be cleaned after use. A selection of CO2 monitors (13) have been provided by the Government and are in use in classrooms. 0-800 green, 800 to 1500 amber, 1500+ is red alert, please inform SLT if a monitor is RED alert. These will enable staff to identify areas where ventilation needs to be improved and provide reassurance that existing ventilation measures are working, helping balance the need for good ventilation with keeping classrooms warm. 	1	3	3
CEV staff and pupils	<ul style="list-style-type: none"> All children have been removed from the category Clinically Extremely Vulnerable and should attend school. See Appendix 5 All CEV staff should attend work as normal 	1	3	3
Remote education	<ul style="list-style-type: none"> If you have Covid but don't have symptoms you may work from home to provide remote education Full expectations for remote education, support and resources can be found at https://get-help-with-remote-education.education.gov.uk/safeguarding 	1	3	3
Stepping measures up and down	<ul style="list-style-type: none"> It may become necessary to reintroduce some COVID control measures in the event of an outbreak. If we have several confirmed cases within a 14-day period we will consult the Local Health Protection Team regarding the number of cases to determine if this constitutes an outbreak The control measures are detailed in our Outbreak Management Plan, see Appendix 1 	1	3	3
Mental health and well being	<ul style="list-style-type: none"> We have increased the number of Mental health first aiders to 17, see posters around the school for names of who you can speak with for support You can also contact Employee Healthcare directly and confidentially to take advantage of the services they offer. They can be contacted on 01484 226424 or employee.healthcare@kirklees.gov.uk , or through the online self-referral portal system Please create an account using M500B587 as your Company Reference. Care first offers advice, information and counselling service, 0800 174319 Able futures service helps you manage your mental health at work 0800 3213137 	1	3	3

<p>How your pay may be affected by Covid</p>	<ul style="list-style-type: none"> If you are absent from work with a positive Covid test result, you will receive your normal full pay during your isolation period. If you are still sick after your isolation period has ended you will be required to submit a doctors note, and this will be recorded as sickness If you are absent from work looking after a child with a positive Covid test result, this will be unpaid leave <p>These measures are necessary to allow the school to put alternative staffing arrangements in place to cover the staff absence, ensuring all classes are fully staffed and the pupils' welfare and provision is not affected.</p>	<p>1</p>	<p>3</p>	<p>3</p>
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Key to risk ratings

LIKELIHOOD:	X	SEVERITY/CONSEQUENCES:	=	RISK RATING (Likelihood X Severity):	
1 Highly unlikely		1 Slightly harmful		1 Trivial risk	6 Substantial risk
2 Unlikely		2 Harmful		2 Tolerable risk	9 Intolerable risk
3 Likely		3 Extremely harmful		3 - 4 Moderate risk	

This Risk Assessment will be shared with all employees, Governors, Kirklees LA, Pinnacle, Kirklees Catering, Trade unions

The school must keep records that all employees have read and understood the contents of this risk assessment. The employees should sign a document which evidences that they have had the risk assessment explained to them and fully understands the hazards and will implement the identified controls