

Fairfield School Careers Programme

At Fairfield School we teach our students the skills and attitudes required to enable them to become as independent as possible and to prepare them for adult life. We provide a broad and diverse curriculum to give students the opportunity to reach their full potential. We aim to allow all students to have access to a range of vocational experiences in a variety of settings. These settings include the school, the local and wider community and places of work.

CEIAG (Careers, Education, Information, Advice and Guidance) is an essential part of the support we offer to students at Fairfield School to help them to make the right choices. This includes impartial advice and guidance at key transitional times for young people and access to up to date information on careers and other issues affecting their well-being and continuation of learning. Effective transitional support can help prepare young people for all aspects of their journey into adulthood and help them to make informed choices about their future.

Careers education provides a way of developing knowledge, understanding and experience of opportunities available to our young people when they make their journey into adulthood. Our programme aims to develop the skills needed for improved decision making about the future.

The Gatsby Benchmarks

In 2014 the Gatsby report made a major contribution to our understanding of what constitutes quality in careers education, information, advice and guidance (CEIAG) in secondary schools in England. As a result, 8 benchmarks of good practice were drawn up that identify the elements of good career guidance:

1. A stable Careers Programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experience of workplaces
7. Encounters with further and higher education
8. Personal Guidance

Decision Making/Having Your Say

Students express their opinions and choices in class. Share ideas with the school council to help make important decisions about school life

Careers Education

Careers is embedded into the Creative Curriculum themes e.g. the world of work, green & grow, people who help us. Dressing up/role-play.

Parent and Family workshops

Fairfield Families group
Focussed workshops

Careers Week

Students access employer workshops to learn about different jobs and places of work. Students participate in a Dragon's Den activity

Employability Skills

Organised thinking, meeting deadlines, being reliable, self-presentation, time management, teamwork, problem solving

Running a Mini Enterprise

Baking enterprise, craft enterprise, gardening enterprise, making for Christmas fair

Encounters with employers

Workplace visits, employer workshops, talks, assemblies, visits from employers: artists, performers, musicians

Work-related Learning

Gardening, food technology, class jobs, jobs around school

STEM Learning

Through water play, sensory exploration, baking, maths, science, ICT, construction activities,

Visits to Work Places

Shops, cafes, leisure centres where pupils can observe and interact with different working environments and employees.

Visits to Post 16 café, medical room

Key Life Skills

Independent Life Skills, shopping and cooking a meal, washing up, preparing snacks, keeping safe

Transition

Discussions about potential pathways into KS3 and beyond take place at the EHC review meetings and parent consultations with parents/carers

Fairfield School Careers Programme

KS3

Careers Interviews

Every student in Year 9 has a careers interview with an impartial careers adviser from C+K Careers to discuss options for KS4 and beyond.

Employability Skills

Organised thinking, meeting deadlines, being reliable, self-presentation, time management, teamwork, problem solving.

Visits to Work Places

All students will have several visits to workplaces to observe and interact with a working environment

Enterprise

Baking enterprise, craft making for Christmas fair

Key Life Skills

Independent Life Skills, shopping and cooking a meal, keeping safe.

Decision Making/Having your say

Students express their opinions and choices at the school council to help make important decisions about school life.

Encounters with employers

Workplace visits, employer workshops, talks, assemblies

External companies such as recruitment agencies, retail come in to deliver workshops, talks, assemblies

Parent and Family workshops

Fairfield Families group
Focussed workshops

Careers Week

Students access employer workshops to learn about different jobs and places of work. Students participate in a Dragon's Den activity.

Vocational Learning

Food technology and gardening.
In-house work experience,
Workplace shadowing.

STEM

Students engage in STEM activities in maths, science, ICT, construction activities. They take part in STEM challenges and competitions.

Careers Education

Careers is embedded into the Creative Curriculum themes e.g the world of work, people who help us, travel and transport. Activities may include sensory stories about careers, role-play, matching jobs and workplaces.

PSHE lessons

A focus on work-related learning and employability skills e.g. personal skills and qualities.

Transition Events

Transition events are planned to inform pupils of potential pathways at KS4 and beyond – Moving On Event, transition meetings as part of the EHC meetings, parent consultations.

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KS4

Careers Interviews

Every student in Year 10 and 11 has a careers interview with an impartial careers adviser from C+K Careers to discuss options for KS5 and beyond.

Employability Skills

Organised thinking, meeting deadlines, being reliable, self-presentation, time management, teamwork, problem solving.

Visits to Work Places

All students will have at least one visit to a workplace by the age of 16 to observe and interact with a working environment

Enterprise

Baking enterprise, craft making for Christmas fair, community link with the local church for enterprise activities.

Key Life Skills

Independent Life Skills, shopping and cooking a meal, keeping safe.

Decision Making/Having Your Say

Students express their opinions and choices at the school council to help make important decisions about school life.

Encounters with employers

Workplace visits, employer workshops, talks, assemblies

External companies such as recruitment agencies, retail come in to deliver workshops, talks, assemblies

Visits to FE

Visits to Kirklees College, Camphill College, Future Horizons.

Parent and Family workshops

Fairfield Families group
Focussed workshops

Careers Week

Students access employer workshops to learn about different jobs and places of work. Students participate in a Dragon's Den activity.

Vocational Learning

Horticulture, catering, art, performing arts, peer mentoring. In-house work experience. Work shadowing

Transition Events

Transition events are planned to inform pupils of potential pathways at KS5 and beyond – Moving On Event, Careers fairs, transition meetings as part of the EHC meetings, parent consultations.

Careers Education

Careers is embedded into the Creative Curriculum themes e.g. the world of work, people who help us, travel and transport. Activities may include sensory stories about careers, role-play, matching jobs and workplaces.

PSHE lessons

A focus on work-related learning and employability skills e.g. personal skills and qualities.

STEM

Take part in STEM challenges and competitions.

Attend STEM specific events

Accredited Courses

AQA Unit Awards covering preparation for work

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POST 16

Careers Interviews

Every student in Year 12, 13 and 14 has a careers interview with an impartial careers adviser from C+K Careers to discuss options for college, employment, apprenticeships or adult day services

Enterprise

Students run a mini enterprise selling products that they have made in Art, Catering or Horticulture. This project allows students to develop their functional Maths and English skills, whilst learning skills needed for the workplace such as health & safety, following instructions, looking the part, interpersonal skills and food hygiene.

Employer engagement activities: visits and workshops

External companies come into school to deliver talks, assemblies and hands-on workshops about different jobs.

Visits to workplaces. Work shadowing

Work Experience

In house: Post 16 café, retail (pop-up shop), office admin assistant, business admin assistant, grounds team, allotment assistant, animal care.

External: IKEA, Premier Inn, Sainsbury's, Leeds Museums and Art Galleries

Volunteering

Forget Me Not charity shop, Community garden

Key Life Skills

Travel Training, Independent Life Skills, Shopping and Cooking a Meal, looking after your home, health & safety in the workplace

Careers Week

Employer workshops to learn about different jobs and places of work. Dragon's Den activity.

Employability Skills

Careers sessions including writing a CV, interview preparation (including what to wear), mock interviews, completing a job/college application, recognising personal skills and qualities relevant to the job, college options, Places of Work, LMI (Labour Market Information)

Accredited Courses

ASDAN Personal Progress which includes Skills for the Workplace,

ASDAN PSD with a strong work element

Functional Skills in Maths, English and ICT

Transition to adulthood

Visits to colleges and/or day services.

Careers fairs and Moving On event

Transition visits to new placement to familiarise with new environment and staff

Information sharing. Social stories

The CEIAG Team

At Fairfield School we have a whole school approach to Careers with all staff supporting the delivery of CEIAG through the curriculum. We also have a designated CEIAG team who co-ordinate and monitor the delivery of the Careers Programme:

Lucy Roche (Careers Leader/Assistant Headteacher)

Pauline Woodcock (Transition Links Co-ordinator)

Leanne Watts (Governor for Post 16 and Careers)

Useful Links

Gatsby Benchmarks www.gatsby.org.uk/education/focus-areas/good-career-guidance

CK Careers <https://ckcareersonline.org.uk/>

National Careers Service <https://nationalcareersservice.direct.gov.uk/>

National Citizenship Service <https://www.ncsyes.co.uk/>

Preparation for Adulthood <https://www.preparingforadulthood.org.uk/>

Apprenticeships: <https://amazingapprenticeships.com/>

BP STEM jobs <http://www.bpes.bp.com/>

Bitesized videos about careers <http://futuregoals.co.uk/>

What to wear for interview https://www.youtube.com/watch?time_continue=168&v=alavHk9XIYk

What's Next Booklet link: <https://indd.adobe.com/view/d9bc1afd-5478-4a26-9f48-87c9b85fae34>

Bitesize Careers <https://www.bbc.com/bitesize/careers>